

## Director of Children and Family Ministry

First Presbyterian Church | Wichita Falls, TX

### Position Overview

The Director of Children and Family Ministry provides spiritual leadership and vision for the discipleship of children (ages 0–5th grade) and their families at FPC Wichita Falls. This role is dedicated to nurturing a Christ-centered environment where children come to know, love, and follow Jesus. The Director will cultivate a ministry that fosters spiritual growth, biblical teaching, community, and service, equipping children and their families to actively participate in the life and mission of the church.

The ideal candidate is a prayerful leader with a passion for discipleship, intergenerational faith formation, and outreach, engaging children and families in a way that reflects values of gospel-centered worship, authentic community, and compassionate service.

This position is Part-time. 35 Hrs per week.

### FLSA Classification:

This is an exempt position under the Fair Labor Standards Act (FLSA). Compensation is provided on a salaried basis and is commensurate with experience, responsibilities, and qualifications.

### Accountability

The Director of Children's Ministry reports to and is supervised by the Senior Pastor / Head of Staff and works in close collaboration with church leadership, staff, and volunteers to support the spiritual growth and development of children within the church community. In addition to these responsibilities, the Director will work closely with the Student and Youth Ministry's Pastor to ensure a cohesive and coordinated approach to ministry across all age groups. This role will also involve regular collaboration with TLC (The Learning Center), fostering a strong connection between the church's children's ministry and its weekday educational programs, and supporting families both within the church and the broader community.

### Primary Responsibilities

#### Spiritual Formation & Ministry Leadership

- Develop and implement a dynamic, biblically-based discipleship plan that nurtures children's spiritual growth and engagement in the faith community.
- Teach and oversee the organization, administration, and direction of children's ministry, including:
  - Sunday worship engagement (Children's Moments, worship bags, bulletins, and involvement).
  - Sunday School curriculum selection, teacher support, and classroom discipleship.

- Midweek programs, seasonal events, and faith milestones (e.g., baptisms, first Bibles).
- Special events such as Vacation Bible School, outreach events, and family engagement opportunities.
- Ensure all aspects of children’s ministry reflect FPC’s mission to be Christ-centered, biblically faithful, and mission-driven.

#### Family & Community Engagement

- Foster an intentional culture of intergenerational worship and discipleship by equipping parents as the primary faith-formers of their children.
- Provide meaningful opportunities for children and families to grow in faith together, including seasonal family discipleship events (Advent, Christmas, Lent, and Easter).
- Partner with The Learning Center (TLC) at FPC to extend outreach to families beyond the church community.
- Plan and execute a minimum of two major outreach events per year to invite new families into the life of the church.

#### Team Development & Administration

- Oversee the recruitment, training, and support of children’s ministry volunteers, ensuring they are equipped for effective ministry.
- Supervise and support part-time staff and nursery team, fostering a team environment that prioritizes safety and care for children.
- Ensure the ministry operates within an annual budget, maintaining resources that support program excellence.
- Attend weekly staff meetings, collaborate with ministry teams, and actively contribute to FPC’s overall mission.
- Stay committed to ongoing professional development and ministry training in children’s and family discipleship.

#### Qualifications

- A growing and vibrant personal relationship with Jesus Christ, with a calling to serve in children’s ministry.
- Alignment with ECO: A Covenant Order of Evangelical Presbyterians’ Essential Tenets.
- A deep passion for discipling children and equipping families in their faith journey.
- Experience working with children and an understanding of their spiritual and developmental growth.
- Strong leadership, organizational, and communication skills (written and oral).
- Ability to plan long-term ministry goals and develop sustainable programming.
- Competence in using technology and social media for ministry communication and engagement.
- Bachelor’s degree (preferred in education, ministry, or a related field).

#### Compensation & Benefits

- Competitive salary (commensurate with experience).
- Professional development support.
- Flexible and supportive work environment

**To apply, please submit the following:**

1. A cover letter introducing yourself and sharing your passion for children's ministry.  
Please include a brief personal testimony and why you feel called to serve in this role.
2. A current resume highlighting your experience and qualifications.

Send application materials to [info@myfirstpres.org](mailto:info@myfirstpres.org)